



# PURCHASE ORDER

**PO Number:303-0-0934**

*Requisition Number:303-0-02228*

**Order Date: 7/2/2020**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Other  
Texas Facilities Commission  
Federal Surplus Property Program  
2103 Ackerman Road  
San Antonio, TX 78219

**Show numbers on all papers and packages**

## Referenced Source or Vendor

13647637514  
Logo Masters LLC  
11031 Wye St  
Suite 108  
SAN ANTONIO, TX 78217  
Joe Reynolds  
Phone:830-822-8390, Fax:  
logo.masters@yahoo.com

Uniform Jackets for the San Antonio and Austin staff

Reference attached email quote.

## Description

TFC Contact:  
Dana Reininger, (210) 661- 2381  
TFC Contact:  
Dana Reininger, (210) 661- 2381

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
L717 jacket w/ gold logo - Size XL						
<b>NIGP Class:</b> 200						
<b>NIGP Item:</b> 16						
<b>Object Class:</b> 334	3	ea	\$34.60	7/2/2020	8/31/2020	\$103.80
<b>Reimbursement Type:</b> Not Reimbursable						
<b>Notes:</b> Org Code 0317 = 2						
Org Code 0330 = 1						

L717 jacket w/ gold logo - Size M	1	ea	\$34.60	7/2/2020	8/31/2020	\$34.60
-----------------------------------	---	----	---------	----------	-----------	---------

**NIGP Class:** 200**NIGP Item:** 16**Object Class:** 334**Reimbursement Type:** Not Reimbursable**Notes:** Org Code = 0330

Shipping

**NIGP Class:** 962**NIGP Item:** 86**Object Class:** 334**Reimbursement Type:** Not Reimbursable

1	ea	\$15.00	7/2/2020	8/31/2020	\$15.00
---	----	---------	----------	-----------	---------

<b>Grand Total</b>	<b>\$153.40</b>
--------------------	-----------------

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2020
<b>Division</b>	Executive
<b>Program</b>	Surplus Property - Federal/State
<b>Phone</b>	2106612381
<b>Org Code</b>	0317 - F S P - San Antonio
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Sastry, Archana - CTCM, CTPM, 5124632743

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)